

Job Description and Person Specification

Job Title:	Health Improvement Coordinator (Young People)
Hours of work:	15 hours per week (0.4 FTE) – may include some evening/weekend work
Salary:	£25,389 (pro rata)
Holidays:	36 days, including public holidays (pro rata)
Location:	Highland-wide
Reports to:	Wave Manager

About Wave

Wave is all about getting young people across the Highlands thinking and talking about their sexual health and relationships.

We deliver sexual health and relationships education programmes to school groups and in the community, as well as providing Highland-specific information online, giving young people the confidence to make informed choices that are right for them.

We also work with professionals, offering tailored training to improve knowledge and practice relating to young people's sexual health needs.

Wave is provided by Waverley Care, Scotland's HIV, Hepatitis C and Sexual Health charity.

About the Post

The post holder will be involved in the development and delivery of online education programmes and digital resources for young people and professionals, as part of our new Relationships Resilience project.

The role will include working closely with young people to design and develop content relevant to their needs, alongside working with internal colleagues and partner agencies.

There will also be the opportunity to be involved in the delivery of face-to-face education programmes for young people in other settings, both in groups and on a one-to-one basis.

About the person

We're looking for someone who is passionate about working with young people, and ensuring that they have a voice in their sexual health and relationships education.

You will have a clear understanding of the challenges faced by young people across the Highlands, a high level of digital literacy, and be able to contribute your skills and experience to improve the work of the team.

If that sounds like you, then we'd love to hear from you. In return, we offer a supportive and valuing work environment with encouragement to develop personally and professionally.

Main duties and responsibilities

1. Design and deliver tailored education programmes for young people to enhance self-esteem and reduce risk-taking behaviours.
2. Assist in maintaining accurate health promotion information given in digital resources and education programmes.
3. Ensure young people are involved in the design and review of programme delivery.
4. Deliver professional training packages to external colleagues and agencies alongside colleagues.
5. Carry out recording, monitoring and evaluation of the service and report as required to the Wave Manager.
6. To participate in a system of support and supervision, to adhere to all Waverley Care policies and practice guidelines, and to keep up-to-date with organisational developments to improve practice.
7. To take advantage of learning and development opportunities as appropriate.
8. To work flexibly, including evenings and weekends as required.
9. Undertake any other duties, which may be reasonably required.

Person Specification

Skills and Experience	
Essential	Desirable
<p>Demonstrable experience of working with vulnerable young people, including those identified as high risk.</p> <p>Commitment to working in a person-centred way.</p> <p>Experience of working with sensitive and confidential information.</p> <p>Ability to work remotely and manage own workload.</p> <p>Experience of designing content for online audiences, including website and social media platforms.</p> <p>Excellent IT and multimedia knowledge.</p> <p>Knowledge of social and situational factors influencing young people's sexual health and wellbeing.</p> <p>Knowledge and understanding of the importance of monitoring and evaluation.</p> <p>Ability to communicate articulately and confidently with young people, colleagues and external stakeholders.</p>	<p>Up-to-date child protection training</p> <p>Experience of using Wordpress websites and social media.</p>

Values and Behaviours	
Essential	Desirable
<p>Able to take a pro-active, creative and solution focused approach.</p> <p>A team player with the ability to develop good working relationships with staff, service users and partners.</p> <p>Self-aware, courteous and respectful of service users and colleagues.</p> <p>Able to take a high level of personal responsibility.</p>	